

**APPOINTMENT OF POLITICAL GROUP LEADERS/DEPUTY LEADERS FOR
2024/2025**

Group/Position	Appointees 2024/2025
	Councillors:
Labour Group	
Leader	Cllr E O'Brien
Deputy Leader and Statutory Deputy	Cllr T Tariq
Deputy Leader	Cllr L Smith
Conservative Group	
Leader	Cllr R Bernstein
Deputy Leader	Cllr J Lancaster
Radcliffe First Group	
Leader	Cllr M Smith
Deputy Leader	Cllr C Birchmore

APPOINTMENT OF THE CABINET FOR 2024/2025

Position	Appointees
Leader, Strategic Growth	Cllr Eamonn O'Brien
Deputy Leader, Health and Wellbeing	Cllr Tamoor Tariq
Deputy Leader, Children and Young People	Cllr Lucy Smith
Finance and Transformation	Cllr Sean Thorpe
Communities and Inclusion	Cllr Sandra Walmsley
Environment, Climate Change and Operations	Cllr Alan Quinn
Corporate Affairs and HR	Cllr Tahir Rafiq
Culture, Economy and Skills	Cllr Charlotte Morris
Housing Services	Cllr Clare Cummins

*Note- Opposition Group Leaders are invited to all Cabinet meetings in a non-voting Capacity

APPOINTMENT OF DEPUTY CABINET MEMBERS FOR 2024/2025

Position	Appointees
Children and Young People	Cllr Nikki Frith Cllr John Southworth
Health & Wellbeing	Cllr Ayesha Arif Cllr Tom Pilkington
Environment, Climate Change and Operations	Cllr Gareth Staples Jones
Corporate Affairs and HR	Cllr Joan Grimshaw
Housing Services	Cllr Liz Fitzgerald

APPOINTMENT OF SHADOW CABINET FOR 2024/2025

Position	Appointees
Leader, Corporate Core, Culture and Place	Cllr R Bernstein
Deputy Leader, Health and Wellbeing	Cllr J Lancaster
Housing and Environment	Cllr Rydeheard
Children, Young People and Skills	Cllr L McBriar
Communities, Operations and Whip	Cllr D Vernon

APPOINTMENT OF POLITICALLY BALANCED COMMITTEES AND SUB-COMMITTEES OF THE COUNCIL FOR 2024/2025

Committees	No of Seats		Seat Allocations and Appointments 2024/2025
	Cllr	Co-Opted	
1. Planning Control Committee	11	0	<p>Lab(7) Con(2) Rad First (2)</p> <p><u>Cllr Gavin McGill (Chair) (Lab)</u> Cllr Martin Hayes (Lab) Cllr Ciaron Boles (Lab) Cllr Debbie Quinn (Lab) Cllr Gareth Staples-Jones (Lab) Cllr Ummrana Farooq (Lab) Cllr Babar Ibrahim (Lab) Cllr Jackie Harris(Con) Cllr Shabaz Arif (Con) Cllr Des Duncalfe (RF) Cllr Mary Walsh (RF)</p>
2. Licensing and Safety Committee	11	0	<p>Lab(7) Con(2) Rad First (2)</p> <p><u>Cllr Imran Rizvi (Chair) (Lab)</u> Cllr Joan Grimshaw (Lab) Cllr Noel Bayley (Lab) Cllr Babar Ibrahim (Lab) Cllr Debbie Quinn (Lab) Cllr Gavin McGill (Lab) Cllr Jodie Hook (Lab) Cllr Roger Brown (Con) Cllr Jack Rydeheard (Con) Cllr Glyn Marsden (RF) Cllr Andrea Booth (RF)</p> <p>(Full Panel to deal with all policy and monitoring matters) (3 members of the Panel to form individual politically balanced (where possible) Panels for individual licence applications.)</p>

Committees	No of Seats		Seat Allocations and Appointments 2024/2025
	Cllr	Co-Opted	
3. Employment Panel	9	0	<p>Lab(6) Con(2) Rad First (1)</p> <p>Cllr Tahir Rafiq (Chair) (Lab) Cllr Joan Grimshaw (Lab) Cllr Elliot Moss (Lab) Cllr Tamoor Tariq (Lab) Cllr Clare Cummins (Lab) Cllr Lucy Smith Cllr Russell Bernstein (Con) Cllr Jo Lancaster (Con) Cllr Mary Walsh (RF)</p>
3a. Individual Panels/ Boards	(3) or (5)	(0)	<p>3 or 5 Members of the Panel selected to form Employment Panel dealing with:-</p> <ul style="list-style-type: none"> • Shortlisting and Appointment of Staff <p>Membership to comprise the Cabinet Member for Human Resources or nominated representative (who will act as Chair)</p>
4. Overview and Scrutiny Committee	11		<p>Lab(7) Con(2) Rad First (2)</p> <p>Cllr John Southworth (Lab) Cllr Noel Bayley (Lab) Cllr Ayesha Arif (Lab) Cllr Tom Pilkington (Lab) Cllr Debra Green (Lab) Cllr Richard Gold (Lab) Cllr Elliot Moss (Lab) Cllr Russell Bernstein (Con) Cllr Dene Vernon (Con) Cllr Glyn Marsden (RF) Cllr Carol Birchmore (RF)</p> <p>Chair – Councillor Dene Vernon (Con)</p> <p>(Cabinet Members not to be members of the Committee.)</p>

		<p>(Deputy Cabinet Members not to be a Member of a Committee dealing with an area in which they have an involvement or an interest).</p> <p>Overview Project Groups</p> <p>Set up as required with membership drawn from all non-Cabinet Members. Overview and Project Groups will appoint Co-opted Members as required.</p>
<p>Housing Sub – Committee</p> <p>New Committee</p>		<p>Cllr Debra Green Cllr Richard Gold Cllr Russell Bernstein Cllr Dene Vernon Cllr Glynn Marsden</p>

<p>5. Children and Young People's Scrutiny Committee</p>	<p>11</p>	<p>Lab(7) Con(2) Rad First (2)</p> <p>Cllr Ciaron Boles (Chair) (Lab) Cllr Ummrana Farooq (Lab) Cllr Shaheena Haroon (Lab) Cllr Elizabeth FitzGerald (Lab) Cllr Gareth Staples Jones (Lab) Cllr Lynn Ryder (Lab) Cllr Miriam Rahimov (Lab) Cllr Russell Bernstein (Con) Cllr Luis McBriar (Con) Cllr Donald Berry (RF) Cllr Glyn Marsden (RF)</p> <p>(Cabinet Members not to be members of the Committee.) (Deputy Cabinet Members not to be a Member of a Committee dealing with an area in which they have an involvement or an interest).</p> <p>Education Representatives – (Voting)*</p> <table border="0"> <thead> <tr> <th data-bbox="624 920 715 949">Name</th> <th data-bbox="959 920 1161 949">Representing</th> </tr> </thead> <tbody> <tr> <td data-bbox="624 994 783 1023">1. Vacancy</td> <td data-bbox="959 994 1219 1023">Church of England</td> </tr> <tr> <td data-bbox="624 1032 783 1061">2. Vacancy</td> <td data-bbox="959 1032 1182 1061">Roman Catholic</td> </tr> <tr> <td data-bbox="624 1070 783 1099">3. Vacancy</td> <td data-bbox="959 1070 1134 1099">Jewish Faith</td> </tr> <tr> <td data-bbox="624 1108 783 1137">4. Vacancy</td> <td data-bbox="959 1108 1299 1137">Parent Gov (Secondary)</td> </tr> <tr> <td data-bbox="624 1146 783 1176">5. Vacancy</td> <td data-bbox="959 1146 1257 1176">Parent Gov (Primary)</td> </tr> </tbody> </table> <p>* Invited to Committee meetings where education matters are being considered</p> <p>Co-opted - Independent Member</p> <table border="0"> <thead> <tr> <th data-bbox="624 1397 715 1426">Name</th> <th data-bbox="927 1397 1129 1426">Representing</th> </tr> </thead> <tbody> <tr> <td data-bbox="624 1471 906 1500">1. Helen Chadwick</td> <td data-bbox="951 1471 1251 1500">Union Representative</td> </tr> <tr> <td data-bbox="624 1509 651 1538">2.</td> <td data-bbox="951 1509 1251 1538">Youth Representative</td> </tr> </tbody> </table>	Name	Representing	1. Vacancy	Church of England	2. Vacancy	Roman Catholic	3. Vacancy	Jewish Faith	4. Vacancy	Parent Gov (Secondary)	5. Vacancy	Parent Gov (Primary)	Name	Representing	1. Helen Chadwick	Union Representative	2.	Youth Representative
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Committees	No of Seats		Seat Allocations and Appointments 2024/2025
	Cllr	Co-Opted	
6. Health Scrutiny Committee	11		<p>Lab(7) Con(2) Rad First (2)</p> <p>Cllr Elizabeth Fitzgerald (Chair) (Lab) Cllr Joan Grimshaw (Lab) Cllr Nikki Frith (Lab) Cllr Ciaran Boles (Lab) Cllr Lynn Ryder (Lab) Cllr Michael Rubinstein (Lab) Cllr Richard Gold (Lab) Cllr Jo Lancaster (Con) Cllr Roger Brown (Con) Cllr Des Duncalfe (RF) Cllr Mary Walsh (RF)</p> <p>(Cabinet Members not to be members of the Committee.)</p> <p>(Lead Members not to be a Member of a Committee dealing with an area in which they have an involvement or an influence).</p>

<p>7. Audit Committee</p>	<p>9</p>	<p>1</p>	<p>Guidance from the external auditor is that Cabinet Members should not be members of Audit Committee</p> <p>Lab(6) Con(2) Rad First (1) <u>Cllr Elliot Moss (Chair) (Lab)</u> Cllr Martin Hayes (Lab) Cllr Ayesha Arif (Lab) Cllr Michael Rubinstein (Lab) Cllr Jodie Hook (Lab) Cllr Shaheena Haroon (Lab) Cllr Shabaz Arif (Con) Cllr Ian Gartside (Con) Cllr Donald Berry (RF)</p> <p>Co-opted - Independent Member – Vacant</p>
<p>8. Standards</p>	<p>9</p>		<p><u>The Mayor (Councillor Khalid Hussain) will chair the Committee</u></p> <p><u>Lab(6) Con(2) Rad First (1)</u> Cllr Martin Hayes (Lab) Cllr Tahir Rafiq (Lab) Cllr Debra Green (Lab) Cllr Debbie Quinn (Lab) Cllr Jodie Hook (Lab) Cllr Richard Gold Cllr Dene Vernon (Con) Cllr Andrea Booth (RF)</p> <p>(The Leader of the Council cannot be a Member of the Standards Committee)</p> <p>(One Member may be appointed from the Cabinet but they cannot Chair the Committee.)</p> <p>Independent Person(s): Craig Ainsworth Stuart Birtwell 1 Vacancy-TBC</p>

<p>2. Locality Board</p>	<p>3</p>	<p>The voting members reflect senior clinical, political, managerial, and NHS non- executive and executive leadership from across the Bury Integrated Care Partnership. The voting rights for each decision will be dependent on the budget under discussion.</p> <p>Voting Members</p> <ul style="list-style-type: none"> • <u>Leader of the Council</u> • <u>Executive Member of the Council for Health and Wellbeing</u> • <u>Executive Member of the Council for Children and Young People</u> • Executive Director NHS GMIC • Senior Clinical Leader in the Borough, Bury Locality • Senior Nurse Lead for the Borough, Bury Locality • Chief Executive & Place Based Lead, Bury Council & Bury Locality • Associate Director of Finance – Bury, Bury Locality • S151 Officer • Medical Director, NCA • Medical Director , IDCB • Chief Officer or nominated Exec, NCA • Chief Office or nominated Exec, Pennine Care Foundation Trust • Chief Office or nominated Exec, Manchester Foundation Trust • Chief Officer, Bury VCFA • Executive Director of Health and Care & Deputy Place Based Lead, Bury Council & Bury Locality • Bury Care Organisation Chief Officer, NCA • Director of Childrens Services, Bury Council • Director of Public Health, Bury Council • Director of Adult Social Services, Bury Council <p>Non-Voting Members</p> <ul style="list-style-type: none"> • Chief Operating Officer, IDCB • Chair, Bury Healthwatch • Director of Finance, NCA • Representative from the Primary Care Network (Lead) • Opposition Leader, Conservatives* • Opposition Leader, Radcliffe First* <p>*if the party holds 5 or more seats</p>
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Appendix E

GMCA & AGMA Nominations and Appointments - Local Authority 2024/25

Body	Nominations/Appointments Required	Length of Term	Comments	Existing Appointment	To be completed by Democratic Services Managers - LA Information
GM Combined Authority	Appoint 1 member & 1 substitute member per District (to be the opposite gender to the member to assist with gender balance)	1 year		E O'Brien L Smith	E O'Brien L Smith
GM Waste & Recycling Committee - Appointed by GMCA	2 member nominations and 2 substitute member nominations from each District (with the exception of Wigan).	1 year	Executive members or portfolio holders with responsibility for environment/waste where possible	A Quinn N Bayley	A Quinn G Staples-Jones
GMCA Audit Committee - Appointed by GMCA	1 nomination per District, if they wish to do so	1 year	Cannot be Leaders	M Whitby	E Moss
Bee Network Cttee (to replace GM Transport Cttee)	1 member to be appointed from each District plus 1 substitute from each District	1 year	Executive member with responsibility for transport preferred. Cannot be members or substitute members appointed to the GMCA Overview & Scrutiny Committee	N Bayley A Quinn (sub)	A Quinn G Staples-Jones (sub)

GM Culture & Social Impact Fund Cttee - Appointed by GMCA	1 member nomination plus 1 substitute member nomination from each District	1 year	Recommend membership to replicate the AGMA Statutory Functions Cttee	C Morris R Gold (sub)	C Morris VACANCY (sub)
GM Work & Skills Forum - Appointed by GMCA	1 member from each district	1 year	Executive Lead for Work & Skills preferred		C Morris
Integrated Care Partnership	Appoint 1 member & 1 substitute member per District	1 year		T Tariq E O'Brien (sub)	T Tariq E O'Brien (sub)
Transport for the North & Rail North Cttee – Substitute member for the GM Mayor - Appointed by GMCA	1 member invited from across GM to act a substitute member for GM Mayor. 1 nomination per District, if they wish to do so.	1 Year			
Transport for the North Audit & Governance Cttee - Appointed by the GMCA	1 nomination & 1 substitute nomination per District, if they wish to do so	1 year			

Transport for the North – Scrutiny Committee - Appointed by the GMCA	1 member & 1 substitute member per District, if they wish to do so.	1 year			
Transport for the North General Purposes Committee - Appointed by the GMCA	1 nomination & 1 substitute nomination per District, if they wish to do so.	1 year			
GMCA Overview & Scrutiny Committee - Appointed by the GMCA	6 nominations per District (6 nominations to comprise of 4 nominations (2 members and 2 substitutes) from the ruling party and 2 nominations (1 member and 1 substitute) from opposition parties)	2 years	Cannot be member of the Bee Network Committee or the GMCA Recommend elected members who have previously been appointed to the GMCA Overview & Scrutiny Committee or those with a local scrutiny interest	R Bernstein I Rizvi N Boroda (sub) Whitby (sub)	R Bernstein I Rizvi M Hayes VACANCY (sub) VACANCY (sub)

Clean Air Charging Authorities Committee	Appoint 1 member & 1 substitute member per District	1 year	Executive member for clean air preferred Suggest same members for Air Quality Administration Cttee Cannot be members of the Clean Air Scrutiny Committee	A Quinn N Bayley (sub)	A Quinn G Staples-Jones (sub)
Air Quality Administration Committee	Appoint 1 member & 1 substitute member per District	1 year	Executive member for clean air preferred Suggest same members for Clean Air Charging Authorities Cttee Cannot be members of the Clean Air Scrutiny Committee	A Quinn N Bayley (sub)	A Quinn G Staples-Jones (sub)
Clean air Scrutiny Committee	Appoint 1 member & 1 substitute member per District	1 year	Cannot be a member of the Clean Air Administration or Clean Air Charging Cttees	E Moss	E Moss
GM Homelessness Programme Board - Appointed by the GMCA	1 member to be nominated from each District	1 year	Executive member for Homelessness preferred	C Cummins E Fitzgerald (sub)	C Cummins E Fitzgerald (sub)

GM Childrens' Board - Appointed by the GMCA	1 member appointed from each District	1 year	Executive member for Children preferred		T Tariq
Green City Region Board - Appointed by the GMCA	1 member to be nominated from each District	1 Year	Executive member for low carbon preferred	N Bayley	Gareth Staples Jones
AGMA Executive Board	Appoint Leader/City Mayor & 1 substitute member per District	1 year	Recommend appointing the GMCA substitute member as the AGMA substitute member	E O'Brien L Smith (sub)	E O'Brien L Smith (sub)
Statutory Functions Committee - Appointed by AGMA	1 member & 1 substitute member to be nominated from each District	1 year	Recommend same members as appointed to the GM Culture & Social Impact Fund Cttee	C Morris R Gold (sub)	C Morris VACANCY (sub)
Police, Crime & Fire Panel	Appoint 1 member & 1 substitute member per District	1 year	Cannot be Leaders or substitute members of the GMCA	R Gold U Farooq (sub)	S Walmsley R Gold (sub)
Police & Crime Steering Group	Appoint 1 member per District	1 year	Cannot be Leaders	R Gold	S Walmsley
GM Health Scrutiny Committee	Appoint 1 member & 1 substitute member per District	1 year	Chairs of Health Scrutiny or scrutiny members ideally (must be non-	E FitzGerald J Grimshaw (sub)	E FitzGerald J Grimshaw (sub)

			Executive/Cabinet Members)		
Planning and Housing Commission - Appointed by AGMA	1 member to be nominated from each District	1 year	Executive member for Planning & Housing preferred	C Cummins S Thorpe (sub)	C Cummins G McGill (sub)
GM Pensions Fund Management Panel	1 member to be appointed from each District * with the exception of Tameside	1 year		J Grimshaw	J Grimshaw
Halle - Appointed by AGMA	1 member invited from across GM nominated by the Districts, if they wish to do so	1 year		C Morris	C Morris
People's History Museum - Appointed by AGMA	1 member invited from across GM nominated by the Districts, if they wish to do so	1 year	Charity Trustee role	C Morris	C Morris
Christie Hospital NHS foundation Trust - Appointed by AGMA	Cllr Eddie Moors appointed for 3 years in 2022/3	3 years	No Nomination required	N/A	N/A

APPOINTMENT OF OTHER INTERNAL BODIES 2024/2025

APPENDIX F

Internal Body	Composition and Allocation	Appointment 2024/2025
Fostering Panels	3 Members 2 Lab 1 Con	C Cummins D Quinn L McBriar
Community Safety Partnership	Cabinet or deputy cabinet member	S Walmsley
Corporate Parenting Board	11 Members: Chair - Cabinet Member for Children and Families 10 members based on political balance: Lab (6) Con (2) Rad First (2)	L Smith (Co-Chair) D Quinn S Thorpe E O'Brien C Cummins L Ryder K Simpson D Berry L McBriar J Harris
Corporate JCC	10 Members: 2 Con 6 Lab 2 Rad First	T Rafiq A Quinn E O'Brien M Hayes D Green B Ibrahim R Bernstein J Lancaster C Birchmore K Simpson
Democratic Arrangements Forum	4 Members: Leader or Dep Leader Chair of Standards 1 RF	E O'Brien/T Tariq R Bernstein M Smith

Internal Body	Composition and Allocation	Appointment 2024/2025
	1 Con	
Housing Advisory Board	<p>6 Members including the Cabinet Member for Housing</p> <p>3 tenant representatives</p> <p>2 Independent members</p>	<p>Cllr Cummins Cllr Fitzgerald Cllr Green Cllr Ibrahim Cllr Rydeheard Cllr Booth</p> <p>Jacqueline Jourdan-Stoles Tina Harrison Cath Black</p>
Joint Consultative Committee Health and Safety	<p>4 Members:</p> <p>1 Con 2 Lab 1 Rad First</p>	<p>T Rafiq M Hayes R Bernstein M Smith</p>
JCC with Teachers and JCC with Lifelong Learning Staff	<p>8 Members:</p> <p>2 Con 4 Lab 2 Rad First</p>	<p>T Tariq G McGill S Thorpe J Southworth R Bernstein L McBriar Cllr Duncalfe Cllr Berry</p>
Local Access Forum	<p>2 Members Cabinet Members for Environment/Leisure/ Tourism/Culture - Deputy Cabinet Members as substitutes</p>	<p>A Quinn C Morris J Southworth (sub)</p>

Internal Body	Composition and Allocation	Appointment 2024/2025
Member Development Group	Group Leaders where possible and Lead Member for Human Resources/member development (Invite party Group whips)	T Rafiq L Smith R Bernstein M Smith
Older People/Ageing Well Partnership Board	1 Labour	C Cummins
Persona (Shareholder panel)	2 Cabinet Members	E O'Brien T Tariq
Persona Board	1 Member	J Grimshaw
Standing Advisory Council on Religious Education (SACRE)	3 Members: 1 Con 2 Lab	S Thorpe M Hayes L McBriar

Internal Body	Composition and Allocation	Appointment 2024/2025
Youth Cabinet	7 Members: 4 Lab 2 Con 1 RF	L Smith L Ryder S Haroon N Frith J Rydeheard R Bernstein D Duncalfe
Adult Learning Advisory Group	One Member from each township, and one other with an expertise in this subject area	G McGill J Grimshaw (Chair) E Moss J Harris S Thorpe C Birchmore C Morris

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2024/2025

APPENDIX G

Outside Body	Entitlement and Allocation	Existing Appointment 2023/24	Nomination (Councillor) 2024/2025
Citizens Advice Bury and Bolton	1 member	Lab Vacancy	J Hook
Team Bury Partnership	1 Member: 1 Lab (Other Group Leaders invited)	E O'Brien T Tariq (sub)	E O'Brien T Tariq (sub)
Bury Metro Arts Association (Executive)	3 Members: 2 Lab 1 Con	C Morris C Cummins R Brown	C Morris C Cummins R Bernstein
Bury Music Service Ltd	3 Members: 2 Lab 1 Con	D Quinn G McGill R Brown	D Quinn G McGill R Bernstein
Bury Society for the Blind and Partially Sighted	3 Members: 1 Con 2 Lab	J Grimshaw D Quinn R Bernstein	J Grimshaw D Quinn R Bernstein
East Lancashire Railway Trust Board of Management	3 Members: 1 Con 2 Lab	C Morris N Bayley J Harris	C Morris N Bayley J Harris
Hollins Institute Educational Fund	3 Members from Unsworth Ward	T Rafiq J Grimshaw N Boroda	T Rafiq J Grimshaw J Hook
Local Government Association – General Assembly	Leader, Deputy Leader	E O'Brien T Tariq	E O'Brien T Tariq

Outside Body	Entitlement and Allocation	Existing Appointment 2023/24	Nomination (Councillor) 2024/2025
	Opposition Group Leaders	R Bernstein M Smith	R Bernstein M Smith
LGA - Special Interest Group of Municipal Authorities (SIGOMA)	Portfolio holder for finance or Leader of the Council	E O'Brien	E O'Brien
Manchester, Bolton and Bury Canal Restoration Partnership	2 Members	Lab Vacancy Lab Vacancy	J Hook Lab Vacancy
Manchester Mesivta Grammar School Governing Body	1 Member: 1 Lab	A Quinn	A Quinn
North West Local Authorities' Employers Organisation	1 Member plus substitute 1 Lab	T Tariq	T Tariq
Parking And Traffic Regulations Outside London (PATROL) Adjudication Joint Committee	1 Member		
Pennine Care NHS Trust Joint Health Scrutiny Committee	3 Members: 1 Con 2 Lab	J Grimshaw M Whitby J Lancaster	J Grimshaw Lab Vacancy J Lancaster
Northern Care Alliance Joint Health Scrutiny Committee (New Committee)	3 Members 1 Con 2 Lab	N/A	L Fitzgerald J Lancaster
Pennine Care Foundation Trust – Council of Governors <i>Not a Joint Health Scrutiny Committee Member</i>	1 Member 1 Lab	Lab Vacancy	Lab Vacancy
Pension Fund Advisory Committee	1 Member:	J Grimshaw	J Grimshaw

Outside Body	Entitlement and Allocation	Existing Appointment 2023/24	Nomination (Councillor) 2024/2025
	1 Lab		
Greater Manchester Forests Partnership	2 Members plus reserve: 2 Lab Con reserve	A Quinn N Bayley LJ Dean	A Quinn G Staples-Jones J Rydeheard
Ring and Ride Forum (must be a non GMPTA Rep)	1 Labour	Lab Vacancy	Lab Vacancy
University of Manchester – General Assembly	1 Member: 1 Lab plus Deputy	N Boroda	Lab Vacancy
Yorkshire Purchasing Organisation Management Committee	1 Member plus Deputy 1 Lab	E O'Brien	E O'Brien
Northern Care Alliance <i>A Governor must not be a member of a local authority scrutiny committee covering health matters or hold a formal role with a clinical commissioning group.</i> Su Statom, Head of Corporate Governance	1 member	Lab Vacancy	G Staples Jones

APPENDIX H

TERM OF REFERENCE AND WORKING PRINCIPALS FOR THE JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE (JHOSC) FOR THE NORTHERN CARE ALLIANCE

TERMS OF REFERENCE

PURPOSE

To scrutinise the generic services provided by the Northern Care Alliance relating to the health of the population in Bury, Oldham, Rochdale and Salford and contribute to the development of policy to improve health and reduce health inequalities in respect of services provided by the hospitals.

Membership

The membership of the JHOSC will be made up of three Councillors from each of the four constituent local authorities (Bury, Oldham, Rochdale and Salford).

Key Objectives and Responsibilities

1. The JHOSC has the delegated powers of the four local authorities, Bury, Oldham, Rochdale and Salford to undertake all the necessary functions of health scrutiny in accordance with part 4, Health Scrutiny by Local Authorities, of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, relating to reviewing and scrutinising health service matters provided by the alliance.

Hospitals

Such matters to include:

- a) Receipt and consideration of performance information relating to the Northern Care Alliance.
- b) Receipt and consideration of any annual reports and quality accounts of the alliance or outcomes of official inspections eg the Care Quality Commission, Monitor, Place (Patient Lead Assessments of the Care Environment) Inspections, National Clinical Audit and Patients Outcome Programme.

- c) Improving access to NHS services.
 - d) The review proposes for the implementation of new initiatives which affect people in Bury, Oldham, Rochdale and Salford in respect of patients and public involvement.
 - e) Review proposals for consideration of items relating to proposed substantial development/substantial variations to services provided by the alliance which affect the authorities referred to. This could include:
 - Changes in accessibility of services and the rational for those changes,
 - The impact of proposals on the wider community and on other services including economic impact, transport and regeneration,
 - The number of patients affected and the impact of the changes on the patients,
 - Changes in the method of services delivery, for example, moving a particular service in to community settings rather than being entirely hospital based.
2. To review the procedural outcome of consultation referred to in 1(e) above, particularly the rational behind contested proposals.
 3. To undertake in depth thematic studies in respect of services to which the alliance contributes where such studies can be undertaken on a alliance wide area basis.
 4. To take account of relevant information available and in particular relevant information provided by Health Watch under their powers of referral.
 5. To maintain affective links with Health Watch in the four local authority areas of Bury, Oldham, Rochdale and Salford and give consideration to the co-option of appropriate patient representatives at the appropriate time.
 6. To co-opt people on to the joint committee in order to provide appropriate expertise.
 7. To commission pieces of research as and when the need arises from within the JHOSC budget.
 8. To promote a joint scrutiny function in the constituent authorities and raise public awareness.
 9. To refer locality-based issues to the respective local authority for investigation.

NB Each authority reserves the right to undertake individual scrutiny of the alliances proposals/performance that specifically individually affects their local communities.

Working Principals

The working principals have been developed to provide a framework for scrutiny to take place.

Membership

Each constituent local authority (Bury, Oldham, Rochdale and Salford) shall appoint three Councillors to the Joint Overview and Scrutiny Committee (JHOSC) each municipal year. The JHOSC shall, therefore, have twelve members.

If a member of the Joint Health Overview and Scrutiny Committee for the Northern Care Alliance is unable to attend a committee meeting that member may ask a substitute member to attend on his/her behalf in accordance with the conventions of their Council. Substitute members may attend meetings to take place of the ordinary member for whom they are the designated substitute where the ordinary member may be absent for the whole of the meeting. The Chair of the Joint Health Scrutiny Committee for the Northern Care Alliance should be notified via the Joint Health Overview and Scrutiny Officer for the Northern Care Alliance.

Meetings

The Joint Health Overview and Scrutiny Committee (JHOSC) is a committee established by the four constituent local authorities of Bury, Oldham, Rochdale and Salford.

A schedule of meetings will be agreed by the committee at the beginning of each municipal year.

Additional meetings may be convened by the committee.

A chairman and a vice chairman will be elected by the committee at the first meeting of each municipal year.

A quorum of five of the appointed members will apply, with at least three of the four constituent authorities represented.

Any personal, prejudicial or pecuniary interests held by members should be declared on any items of business at the meeting, either under the agenda item declarations of interest or as soon as it becomes apparent. Decisions will be taken by consensus. Where it is not possible to reach a consensus, a decision will be made by a simple majority of those members present at the meeting. Where there are equal votes, the Chairman of the meeting will have the casting vote.

The agenda and supporting papers will be circulated at least five working days in advance of meetings. The minutes will be circulated to those with actions as soon as possible. Minutes, agendas and papers will be published on the JHOSCs website pages.

Meetings shall be held in public with specific time allocated for public question time.

Work Programme

A Work Programme will be developed annually by the committee. The Work Programme will take in to account the priorities of the Northern Care Alliance, national and local areas of concern concerning the above, health priorities and health inequalities.

Principals for Effective Scrutiny

Scrutiny undertaken through the joint committee will be focused on improving health services for residents in areas served by the committee through the provision of acute hospital services for those residents.

Improving health and health services through scrutiny will be open and transparent to members of the local authority, health organisations and members of the public.

All members, officers, members of the public and patient representatives involved in improving health and health services through scrutiny will be treated with courtesy and respect at all times.

Improving health and health services through scrutiny is most likely to be achieved through co-operation and collaboration between representatives of local Councils, the Northern Care Alliance, representatives of Health Watch and the clinical commissioning groups commissioning hospital services.

Co-operation and joint working will be developed over time through mutual trust and respect with the objective of improving health and health services for local people through effective scrutiny.

All agencies will be committed to working together in mutual co-operation to share knowledge and deal with requests for information and reports for the JHOSC within the timescales set down. The JHOSC will give reasonable notice of requests for information, reports and attendance at meetings.

The JHOSC, whilst working within a framework of collaboration, mutual trust and co-operation, will always operate independently of the NHS and have the authority to hold view independent of other members of representatives Councils and their executives.

The independence of the Joint Committee must not be compromised by its members, by other members of the Council or any of the Council's Executive or by any other organisation it works with.

Those involved in improving health and health services through scrutiny will always declare any particular interest that they may have in particular pieces of work or investigation being undertaken by the Joint Health Overview and Scrutiny Committee and thus may withdraw from the meeting as they consider appropriate.

The Joint Health Scrutiny Committee will not take up and scrutinise individual concerns or individual complaints.

Where a wider principal has been highlighted through such a complaint or concern, the Joint Overview and Scrutiny Committee should consider if further scrutiny is required. In such circumstances it is the principal and not the individual concern that will be subject to scrutiny.